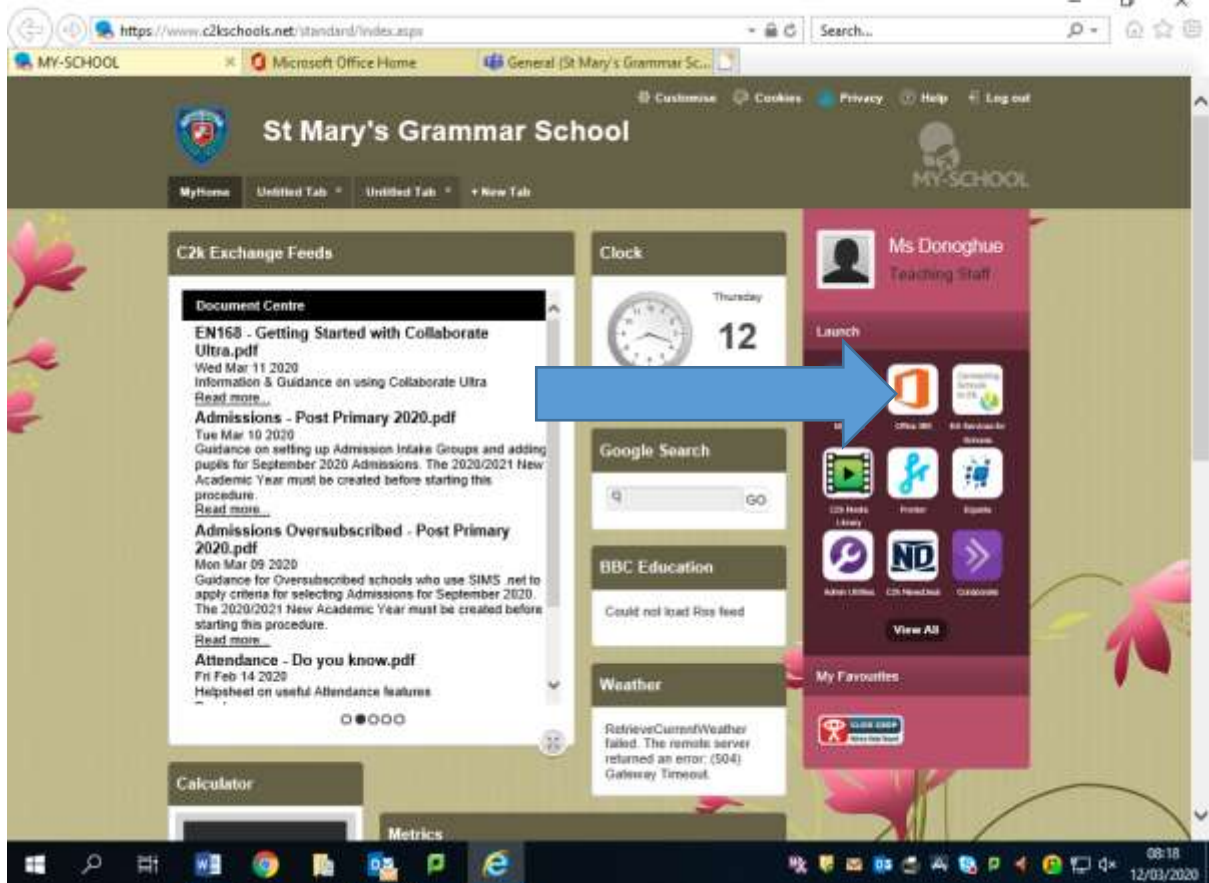


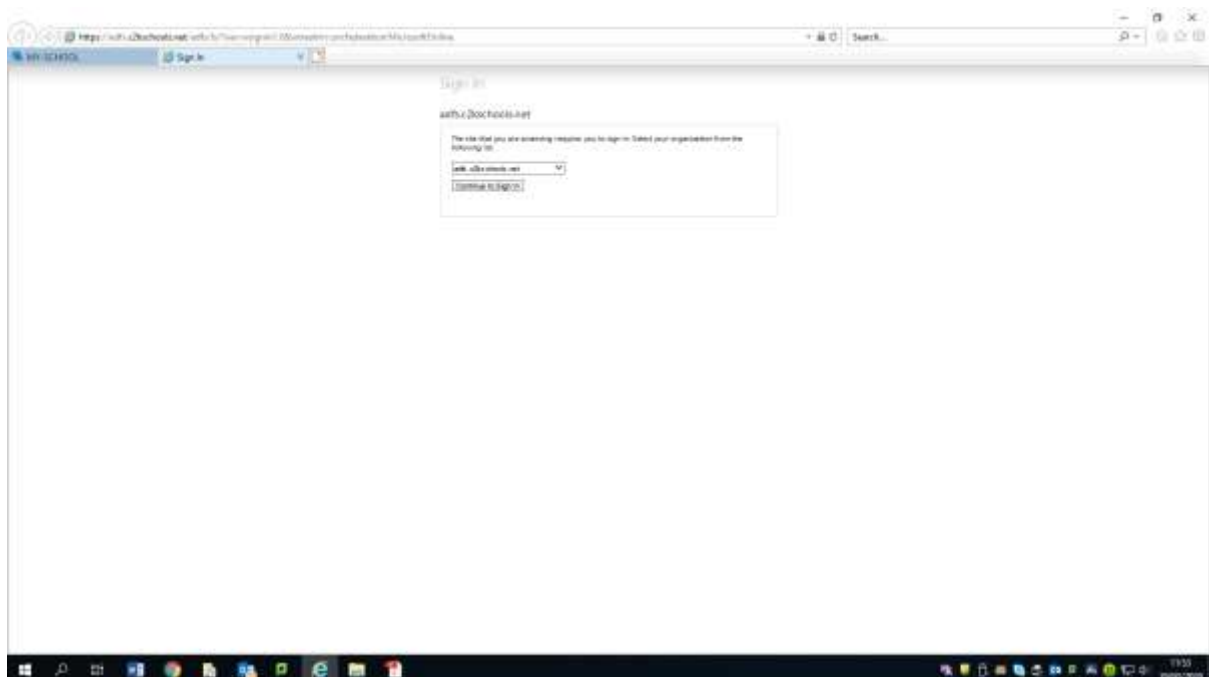
## How to log in to a Microsoft Teams Class



Login to MY SCHOOL

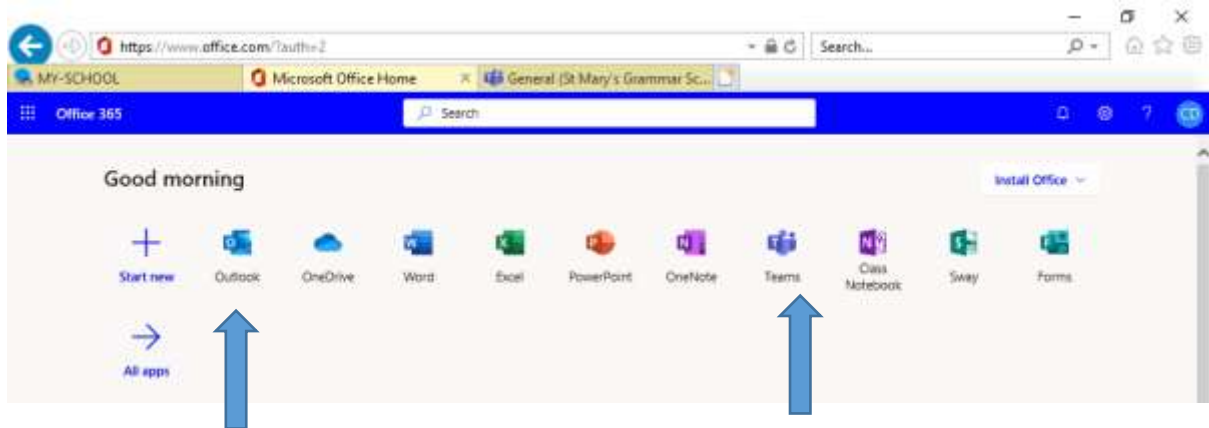
On the right hand-side you will see the OFFICE 365 icon – an orange square. Click on this

You might be asked to click continue to sign in on the next screen



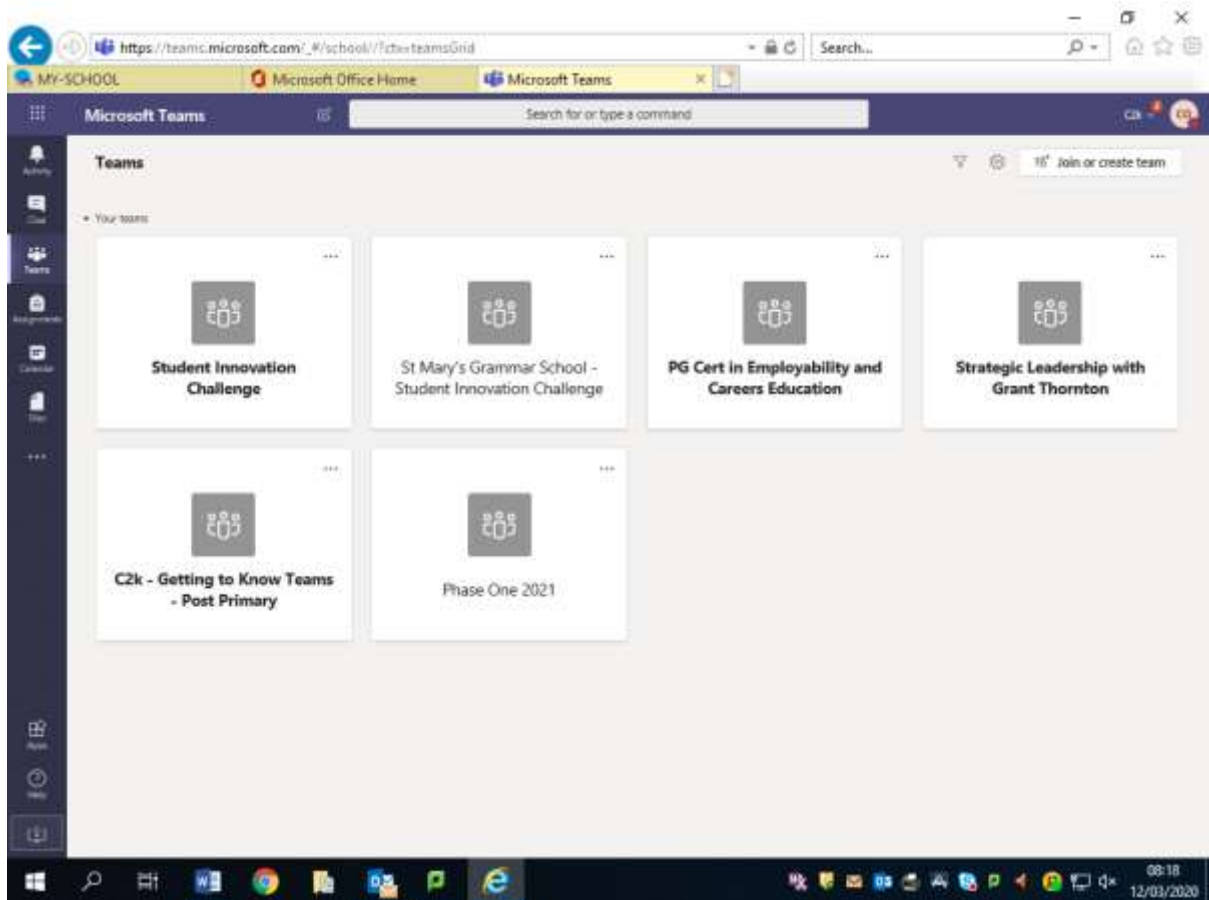
## How to log in to a Microsoft Teams Class

Then you should see your Microsoft products – Outlook (your school email), PowerPoint and Word. You will also see the purple icon with a letter T (TEAMS). I have signed you all up to a Spanish or French Teams class so you should be able to log in immediately.



You should log into Teams. If you are using your phone, you need to download the free TEAMS app from the App Store. When prompted to login, don't click sign in for free, as you already have an account through the school which uses your c2k login details. Click sign in – [apupil123@c2ken.net](mailto:apupil123@c2ken.net).

This is something like what you should see. The name of your class and the language.



If for any reason, you can't see the team, you can click join a team with a code. I have attached all the codes for the different classes at the end of this document.



## How to log in to a Microsoft Teams Class

Class codes for Ms Donoghue (French and Senorita Mateo's Junior Spanish)

You must use the school login details eg apupil123@c2ken.net

CLASS	LANGUAGE	SHOWBIE	MICROSOFT TEAMS
8B	SPANISH	NEWRP	unctosg
8D	SPANISH	TQEJ9	pl7lpzc
8E	SPANISH	FZUDM	a193yrx
9A	FRENCH	ZZFPZ	3vp4brd
9B	SPANISH	89NVU	b3wu0a6
9E	SPANISH	R4YKY	df8clji
10A	FRENCH	WGLY6	yxmgmz3
10B	SPANISH	Z3MWB	ty8k1w4
10E	SPANISH	N4JKD	3s16q80
14	SPANISH	HUE55	1ctmbvt

Ms Donoghue Careers Google Classroom Codes

You must use the school login details eg apupil123@c2ken.net

YEAR GROUP	SUBJECT	GOOGLE CLASSROOM
YEAR 12	CAREERS	prflxyc
YEAR 13	CAREERS	pwqrgea
YEAR 14	CAREERS	eumdatc

Any issues, please send me an email through to the school outlook email: [cdonoghue299@c2ken.net](mailto:cdonoghue299@c2ken.net)